

Rural Development Programme 2014-2022 (LEADER) Expression of Interest (EOI) and Data Protection Consent Form

Note: This Expression of Interest (EOI) and Data Protection Consent in **NOT** an application for funding. The EOI is the first step of the two-step LEADER application process as follows:

Step 1 - Complete and return your EOI and Data Protection Consent to your local LEADER Company. Your project will be assessed for eligibility under the Rural Development Programme 2014-2022 (LEADER).

Step 2 - If your project is eligible in principle under the Rural Development Programme 2014-2022 (LEADER), you will be invited to make a formal application for funding.

Important - If you do not complete these forms in full, your Expression of Interest cannot be assessed. This will delay any later application for funding under the Rural Development Programme 2014-2022 (LEADER).

Before you complete this form, please read page five of this document.

Completion Guidance Notes

- Please complete these forms, sign and return them to your local Implementing/Animating Partner. You can:
 - Download the forms from your local Implementing/Animating Partner website and email it to them.
 - Contact your local Implementing/Animating Partner for copies of the forms and post them back.
- If you **need help** to complete your EOI form, please contact your local Implementing/Animating Partner.
- You can include **additional information** with your EOI that you feel may be relevant to your project.
- Your local Implementing/Animating Partner will **acknowledge receipt** of your EOI.
- When your EOI has been **assessed**, your local Implementing/Animating Partner will contact you again.

County Mayo Implementing and Animating Partners

South West Mayo Development Company	098 419 50	info@southmayo.com	www.southmayo.com
Mayo North East LEADER Partnership	094 925 6745	info@mayonortheast.com	www.mayonortheast.com
Comhar na nOileán	099 750 96	fios@oileain.ie	www.oileain.ie
Moy Valley Resources	096 709 05	info@moyvalley.ie	www.moyvalley.ie
IRD Kiltimagh	094 938 1494	reception@ird-kiltimagh.ie	www.ird-kiltimagh.ie




General Information

1. Applicant Name	
2. Applicant's Address (Eircode must be included)	
3. Contact Name	
4. Contact Telephone	
5. Contact Email	
6. Applicant Type (Individual, business or community group for example). Please tick the box that applies to you, your business or group.	Private Individual <input type="checkbox"/> If Private Individual, are you Employed <input type="checkbox"/> Unemployed <input type="checkbox"/> Other <input type="checkbox"/> Sole Trader <input type="checkbox"/> Farmer (herd number required below) <input type="checkbox"/> Partnership <input type="checkbox"/> Company Limited by Guarantee <input type="checkbox"/> Cooperative Society <input type="checkbox"/> Formalised Community/Voluntary Group <input type="checkbox"/> Local Development Co. <input type="checkbox"/> Mayo Local Action Group (Mayo LAG) <input type="checkbox"/> Company Limited by Shares <input type="checkbox"/> DAC Limited by Shares <input type="checkbox"/> Registered Charity <input type="checkbox"/> Trust <input type="checkbox"/> Other, please specify: _____
7. Herd Number (if relevant)	N/A

NOTE: Public Bodies are not eligible for LEADER or EURI funding.

8. Have you, your business or community group ever received LEADER funding?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If Yes, please provide details: <div style="border: 1px solid black; height: 40px; width: 100%;"></div>										
Project Information												
9. Project Name / Title												
10. Project Address (Eircode must be included)												
11. Please give a brief description of your proposed project (Maximum 500 words) <div style="border: 1px solid black; height: 100px; width: 100%;"></div>												
12. Estimated Project Costs												
13. LEADER funding required												
14. Other sources of finance for this project (including funding applications pending approval). Please tick as appropriate.	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Cash Savings</td> <td style="width: 50%;"><input type="checkbox"/> Mayo Local Enterprise Office</td> </tr> <tr> <td>Bank Loan/s</td> <td><input type="checkbox"/> National Lottery</td> </tr> <tr> <td>Mayo County Council</td> <td><input type="checkbox"/> SOLAS</td> </tr> <tr> <td>Fáilte Ireland</td> <td><input type="checkbox"/> Other, please specify: <input style="width: 150px;" type="text"/></td> </tr> <tr> <td>Heritage Council</td> <td><input type="checkbox"/> <input style="width: 150px;" type="text"/></td> </tr> </table>		Cash Savings	<input type="checkbox"/> Mayo Local Enterprise Office	Bank Loan/s	<input type="checkbox"/> National Lottery	Mayo County Council	<input type="checkbox"/> SOLAS	Fáilte Ireland	<input type="checkbox"/> Other, please specify: <input style="width: 150px;" type="text"/>	Heritage Council	<input type="checkbox"/> <input style="width: 150px;" type="text"/>
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Heritage Council	<input type="checkbox"/> <input style="width: 150px;" type="text"/>											
Signed for and on behalf of the Applicant												
I/We confirm that the details supplied are true and correct to the best of my/our knowledge, and that the project has not started, and none of the estimated project costs outlined in this EOI have been incurred.												
Signature		Signature										
Print Name		Print Name										
Date		Date										

For Office Use Only

Implementing/Animating Partner					
EOI Ref ID		(Generated from RDP IT System)			
Programme Theme		Sub-Theme			
Islands Project	Yes <input type="checkbox"/> No <input type="checkbox"/>	Gaeltacht Project	Yes <input type="checkbox"/> No <input type="checkbox"/>	Electoral District	
Received by signature					
Print received by name					
Project Officer					
Implementing/Animating Partner Date Stamp					

DATA PROTECTION ACT CONSENT FORM

This form must be completed and returned with your Expression of Interest form

Part or all of the information you provide will be held on computer and hard copy format. This information will be used for the administration of Expression of Interests and producing monitoring returns. LAG's may share information with each other and government departments/agencies to enable them to prevent fraudulent applications or for detecting crime and to co-ordinate processing of complementary applications. This policy does not affect your rights and your information will be held as prescribed under the Data Protection Acts.

The promoter/group, the DRCD, Mayo LAG, South West Mayo Development Company, Mayo North East LEADER Partnership Company, Comhar na nOileán, IRD Kiltimagh, Moy Valley Resources and Mayo County Council are subject to the data protection and privacy laws of Ireland and the EU, in particular the Data Protection Act 2018 and Regulation (EU) 2016/679, known as the EU General Data Protection Regulation ("GDPR"). Any personal information that you provide as part of the application process will be obtained and processed in compliance with Data Protection legislation.

This EOI may also be subject to meeting obligations under the Freedom of Information Act 2014. The DRCD, Mayo LAG, South West Mayo Development Company, Mayo North East LEADER Partnership Company, Comhar na nOileán, IRD Kiltimagh, Moy Valley Resources and Mayo County Council retain the right to disclose for the purposes of a request under the Freedom of Information Act 2014 or otherwise, in connection with this EOI.

You should address your request to:

Mayo Local Action Group, Mayo House, Moneen, Castlebar, Co. Mayo.

- i. any information supplied by the promoter/group to the DRCD, Mayo LAG, South West Mayo Development Company, Mayo North East LEADER Partnership Company, Comhar na nOileán, IRD Kiltimagh, Moy Valley Resources and/or Mayo County Council;
- ii. any relevant data gathered by the DRCD, Mayo LAG, South West Mayo Development Company, Mayo North East LEADER Partnership Company, Comhar na nOileán, IRD Kiltimagh, Moy Valley Resources and/or Mayo County Council in processing this EOI, except where the information is considered to be personal or commercially sensitive.

The information we record is used for the following purposes:

- Processing of Expressions of Interest and Applications for LEADER funding, and ongoing correspondence.
- Auditing of Applications (Article 48 check).
- Compiling statistical information to help us plan and improve our services.
- Analysing information about applicants for other bodies such as Government Departments.
- Producing our own statistics for publication.
- Publication of project details (including applicant name, address, project description and photography) for publicity and promotional purposes.

Mayo Local Action Group (LAG) is responsible for delivering the Rural Development Programme 2014-2022 (LEADER) in County Mayo in cooperation with its partners: **South West Mayo Development Company, Mayo North East LEADER Partnership** and **Comhar na nOileán** as Implementing Partners, **Moy Valley Resources** and **IRD Kiltimagh** as Animating Partners, and **Mayo County Council** as Financial Partner. We are required to collect information on all individuals and community groups who contact us in relation to the Rural Development Programme 2014-2022 (LEADER), and hold this information on file until **31st December, 2029**.

DECLARATION

I have read and understand the above statement and give consent to **Mayo LAG** for the use and disclosure of data and information as outlined above.

Signature

Date

Print Name

Guide to completing your Expression of Interest form

- Q1** This is the name of the individual, business or group that is applying for the grant. Generally, this is the same name on your bank account, tax and legal documents. It is **very important** that you use the correct name on your EOI, as this is the name that must be used on any future application, and on all legal documents that may issue from this office, such as letter of offer (LEADER contract).
- Q2** This is the address of the individual, business or group that is applying for the grant. If this is a community group, you can use a 'care of' (c/o) address of one of the committee members.
- Q3** In the case of a business or community application, this is the contact person for the application. This could be the Chairperson of the group or the owner/manager of the business for example.
- Q4** Please provide a contact number that is up-to-date and in use, ideally a landline and a mobile phone number or two mobile phone numbers, if possible.
- Q5** Please provide an active email address for future email contact. If possible, and particularly in the case of community applications, please provide a second contact email address.
- Q6** Please give details of the legal status of the applicant. If you are an individual, please also tell us your current employment situation. There is a separate tick box for farmers. If you are the lead group in a collaborative project, please provide details of the other groups involved in the project on an additional page.
- Q7** If you are a farmer, or a member of a farming family, please provide your herd number. For all others, please mark N/A (Not Applicable).
- Q8** If you have received LEADER or other funding in the past, please let us know: the year, amount and source of funding. If you do not have enough room for this information on the form, feel free to include a separate page with your EOI.
- Q9** If the project has a different name to the applicant, please include it here. For example you may be Ballymorris Community Group, but the project name might be Ballymorris Summer Festival for example.
- Q10** If the project is at a different address from your/your group's address, please include it here.
- Q11** Please give a brief description of the project, including the most important project details. For example:
- Purchase two new XXXX machines to double production and allow expansion into five new markets.
 - Extension of XXXX m sq. to Ballymorris Community Centre, incorporating a new kitchen, accessible toilets and backstage area.
- Q12** Please give the best estimate of your total project costs. You will not be tied to these costs, but if you progress to application stage, you will have to collect quotations for all project costs.
- Q13** Please tell us how much LEADER funding you need to complete your project.
- Q14** In most cases, you will have to 'match' a LEADER grant with private funds. Please let us know if you have funds already in place to complete your project, and if so, what is the source of those funds. If you progress to application stage, you will have to show evidence of all non-LEADER funding available to the project. If you have an application with another funding agency, please include that information in this section also.

Important: Please note that grant aid cannot be awarded to projects that have already started.

If you are posting your Expression of Interest and Data Protection forms, please return them to your local Implementing/Animating Partner's office as follows:

South West Mayo Development Company , George's Street, Newport, Co. Mayo
Mayo North East LEADER Partnership , Lower Main Street, Foxford, Co. Mayo
Comhar na nOileán , Inis Oírr, Oileáin Árann, Co. na Gaillimhe
Moy Valley Resources , Greenhills Enterprise Centre, Bunree Road, Ballina, Co. Mayo
IRD Kiltimagh , Aiden Street, Kiltimagh, Co. Mayo